



## MEETING AGENDA

### Chapter Officers, BOGs, and Chairs Updates of activities

#### ISE Conference Room on 2<sup>nd</sup> Floor

828 Fort Street Mall, Suite 200

Honolulu, HI 96813

Dean's Cell: (775) 220-5051

8/31/2016 (**Wednesday**) – 5:00 pm to +/-6pm

### AGENDA

1. Welcome and Self Introductions (5 min)
2. Housekeeping notes (2 min)
  - A. Treasurer needs your Budget for this year
  - B. Gavel purchased \$25.
3. Review updates to PAOE of Officers – help with description of activities(5 min)
4. Reviews of CRC, (20 min)
  - a. Reports – Donna, Willie, David, Diamond, Dean (**Valerie not able to attend**)
  - b. 2 Motions passed – Travel support of Hawaii Travelers for President-Elect Training and Golden Gavel Award.
  - c. Approvals of 13 for Chapter Service Awards - Barry Jim On, P.E., Eric Nakagawa, P.E., George Y. Motonaga, PE, James Gough, PE, Joel P. Yuen, PE, John Arizumi, PE, John H. Gesser, Kevin F. Saito, PE, Richard A. Rauls, PE, Robert L.Pascua, Robert S. Hann, Samuel T. Fujikawa, PE, Steven Y. Nakagawa, PE.
  - d. Other awards to consider....In CTTC - Donald A. Siller Refrigeration Award – Tony, Chapter Program Star Award – RJ, Dan Mills, Technology Awards, Min and Dan Mills Technical Award, Kelsey.
5. Chapter Programs for September and beyond, RJ and Les (15 min)
6. YEA – Daniel, August and beyond planned training events? Budget \_\_\_\_\_
7. Student Activities – Diamond UH Manoa issues/opportunities? Budget \_\_\_\_\_
8. Refrigeration Tour – Tony – budget of \$120 OK? **Result of Motion** \_\_\_\_\_
9. Webmaster – issues to be addressed by David? Budget \_\_\_\_\_
10. Newsletter – Issues to be addressed by Mofazzal. Budget \_\_\_\_\_
11. Other Committee Reports???? Budget \_\_\_\_\_
12. Open discussion (balance of time)

## President Hawaii Chapter MBO's – Dean Borges, P.E. (as of 8-26-2016) 2016-17

Objective	Planned Completion Date	Fiscal Impact	Responsible Party	Status
1. Planning Installation of Officers	June 9, 2016	none	Self	complete
2. Committees Chairs provide subcommittee names and attend training on your PAOE duties with and MBO budgets THIS OFFICER during each 1 <sup>st</sup> Thursday of the summer 2016 (Schedule with the President asap).	August 31, 2016	none	Each Chair and President	complete
3. Agenda's for BOG meeting by Friday before each BOG	May 31, 2017	none	Self	On-going
4. Completing and publishing meeting schedule and speakers with Committee "Nights"	Oct 1 <sup>st</sup>	none	Programs Chairs	On-going
5. Write article (minimum 250 words) on Newsletter/Webpage publishing	Monthly	none	Self	On-going
6. Promote Tim Wentz's Presidential Theme " <b>Adapt today to shape tomorrow</b> "	June 30, 2017	none	Self	On-going
7. Register to Attend CRC in LA as Alternate	May 5, 2016	\$1102.86	Self	Complete
8. Have a joint meeting with AIA, USGBC, IES, or other HVAC&R-related organization, and/or other engineering society	June 30, 2017	\$100	HCES E-Week	On-going
9. Updating Budget and Bank Account items for each month by Treasurer through emails to BOGs	June 30, 2017	None	Samantha	Monthly
10. National Engineers' Week or non-US equivalent activity that promotes Engineering	Feb 25, 2017	\$600	Self	On-going
11. Other duties as required in PAOE list	June 30, 2017	None	Self	On-going

Committee Report of PAOE updates for Society Website 4<sup>th</sup> Friday's each Month!!!

### PAOE for 2016-17 by President

Assist all Committees to achieve high PAOE point in their categories.

#### Budget Items: SY2016-17

Expenses –

Attend CRC 2016 as Alternate	\$ 1202.86
Attend other required meetings	<u>\$ 600.00</u>
<b>Total =</b>	<b><u>-\$1802.86</u></b>

Income –

Advertisements for webpage	\$1000
<b>Total =</b>	<b>\$1000</b>

Expected net donations/**shortage** = **-\$802.86**